

## HOLIDAY & EVERYDAY CARD ORDER FORM

**Bill To:** (Must match credit card statement if charging.)

**Ship To:** (Only fill in if different than Bill To Address. Note: Street Address needed for delivery.)

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<b>Mail:</b> Mail to the address above	<b>Call Toll Free:</b> Call between 7:30am - 8:30pm ET at <b>1-800-950-7064</b>	<b>Fax Toll Free:</b> Complete this form and fax to <b>1-800-772-1144</b>	<b>Online:</b> Visit us at <b>www.GalleryCollection.com</b>
<b>SEE CATALOG OR WEBSITE FOR PRICES AND SPECIFICATIONS.</b>			

<b>1 CARD DESIGN #:</b>	<b>2 GREETING CODE:</b> (Not available for Calendar Cards)	<b>3 QUANTITY:</b>
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**4 GREETING & CARD IMPRINT COLOR:**  
White and cream cards can be imprinted in any foil or ink color. Dark cards can be imprinted in gold or silver foil. Foil is 10¢/card with \$10/setup.

*We recommend foil! check one box only. →*

GOLD FOIL	SILVER FOIL	RED FOIL	GREEN FOIL	BLUE FOIL	BLACK INK	RED INK	GREEN INK	BLUE INK
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5 CARD IMPRINT:**  
Please clearly print your card imprint as you wish it to appear. Maximum 45 letters and spaces per line.

**Holiday and Everyday Cards** - 2 lines in ink will be included at no additional charge.

**Calendar Cards** - 5 lines in ink will be included at no additional charge.

**Customizable Front Cards** - Order online to choose your font style, text size and imprint color.

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**6 ENVELOPE STYLE:**  
**Classic:** Foil Lined with a Deckle-Edged Flap.  
**Laser:** Unlined with a Straight-Edged Flap and are compatible with laser printers.  
**Seal Fast** envelopes are 20¢ each and have a self-adhesive seal. Non-Seal Fast envelopes have a moisture seal.

**7 EXTRA ENVELOPES:**  
(Fill in quantity, multiples of 25. Seal Fast 25 @ \$7.50 Classic or Laser 25 @ \$5)

<b>Check One Box Only</b>	<b>CLASSIC SEAL FAST</b> <input type="checkbox"/>	<b>CLASSIC</b> <input type="checkbox"/>	<b>LASER SEAL FAST</b> <input type="checkbox"/>	<b>LASER</b> <input type="checkbox"/>
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*we recommend!*

**8 RETURN ADDRESS ON ENVELOPE FLAP:**  
Please clearly print exactly what you wish to appear on the envelope flap. Your envelopes will be imprinted in the same color ink or foil as your card greeting and imprint. Ink or foil is 15¢/envelope with \$10 set up.

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**9 PENS AND SEALS:**  
2 Gel Pens per package @ \$5 per pack. 50 Foil Seals per package @ \$4.50 per pack. Discount and dollars off do not apply.

**Fill in # of Packages and Color**

_____ <b>Metallic Gel Pens</b>	<input type="checkbox"/> GOLD (701801)	<input type="checkbox"/> SILVER (701577)
_____ <b>Embossed Foil Seals</b>	<input type="checkbox"/> GOLD (701580)	<input type="checkbox"/> SILVER Item (701579)

**10 CORRESPONDENCE NOTE CARDS:**  
15 flat-panel cards and Seal Fast envelopes in each box. Price includes 1 line of personalization in foil or ink. (Discount and dollars off do not apply. Item 302163)

**Imprint:** \_\_\_\_\_

☐ Gold Foil or ☐ Silver Foil \_\_\_\_\_ **Box(es) Note Cards** (Garamond typeface only)

☐ Blue Ink or ☐ Black Ink \_\_\_\_\_ **Box(es) Note Cards** ☐ Garamond ☐ *Bickham Script* ☐ Tekton ☐ Nueva

**11 PAYMENT CHOICE** (Check one): ☐ BILL ME or charge to: ☐ VISA ☐ MC ☐ AMEX ☐ DISCOVER

Credit Card # \_\_\_\_\_ Exp. date \_\_\_\_/\_\_\_\_/\_\_\_\_

**12 ORDERED BY:** \_\_\_\_\_  
Print name clearly Signature Title

( ) \_\_\_\_\_  
Daytime Phone Number Fax Number - optional E-mail Address - to receive order confirmation and shipping notification